

DOUG LAMBORN  
5TH DISTRICT, COLORADO

COMMITTEE ON ARMED SERVICES

COMMITTEE ON NATURAL RESOURCES

CHAIRMAN,  
ENERGY AND MINERAL RESOURCES

COMMITTEE ON VETERANS' AFFAIRS



**Congress of the United States**  
**House of Representatives**  
**Washington, DC 20515-0605**

2402 RAYBURN HOUSE OFFICE BUILDING  
WASHINGTON, DC 20515  
202-225-4422  
FAX 202-226-2638

DISTRICT OFFICE:

1125 KELLY JOHNSON BOULEVARD, SUITE 330  
COLORADO SPRINGS, CO 80920  
719-520-0055  
FAX 719-520-0840

WEBSITE:

Lamborn.house.gov

Dear Service Academy Applicant:

Thank you for your interest in attending one of our Nation's Military Service Academies.

I am pleased to have you as a candidate for nomination from Colorado's 5th Congressional District. Enclosed you will find the necessary materials to begin the application process.

**Please submit your application in its ENTIRETY on or before the deadline date.**  
**The letters of recommendation can be attached to your application in sealed envelopes – however - it is not a requirement. Your high school transcripts do not need to be submitted in a sealed envelope.**

Your application must be received by September 4, 2015 and can be mailed to:

Congressman Doug Lamborn  
Attn: Elizabeth Tapia  
1125 Kelly Johnson Blvd., Suite 330  
Colorado Springs, CO 80920

Phone (719) 355-7565  
Fax (719) 520-0840  
E-mail address: Elizabeth.tapia@mail.house.gov

Additionally, it is very important that you have completed the pre-candidate questionnaire with the academy(s) of your choice and that you are working to complete their requirements as early as possible.

Thank you for your interest in serving our Country.

Sincerely,

Doug Lamborn  
Member of Congress

### **The Nomination Process**

To be considered for an appointment to a United States Service Academy, an applicant must meet the eligibility requirements established by law and be nominated from an authorized person including a Member of the United States House of Representatives or a Member of the United States Senate. I can nominate applicants who are legally domiciled within the boundaries of the Fifth Congressional District of Colorado.

### **Eligibility**

An applicant for a nomination must meet the following eligibility requirements; As of July 1<sup>st</sup> of the year of admission to a service academy, he or she must be at least 17 years old, but not have passed their 23rd birthday, must be a United States citizen, must be unmarried, not pregnant, and have no legal obligation to support children or other dependents.

### **Applying To My Office for a Nomination: General Guideline**

Students interested in a nomination should print my application and begin compiling the required documents as early as spring of their junior year in high school. **The detailed instructions** are included in the application. Also, please note that it is **extremely** important to begin the application process with the academy of your choice by visiting the academy's website and filling out a pre-candidate questionnaire. It is very important that you continue to follow all the requirements set forth by the academy and not to halt the process while you are applying and then waiting for a nomination. The sooner you complete your application requirements with the academy, the better.

**Step 1:** In order to apply for a nomination for a United States Service Academy, please download and print my application packet by clicking on the link at the bottom of this page. If you are unable to print the application directly from my website you may also request that we send you an application packet through the mail. Requests can be made by contacting Elizabeth Tapia at my Colorado Springs District office. The phone number is 719-520-0055. You can also email your request to Ms. Tapia at: Elizabeth.tapia@mail.house.gov with the subject line: Requesting an application packet.

**Step 2:** Return your **completed** application. You may send it to my Colorado Springs District office at the address listed below. **Completed applications MUST BE RECEIVED by Friday, September 4, 2015.**

**Step 3:** **Qualified** applicants will be contacted in late September or early October with their scheduled interview date and time. Interviews are typically scheduled in mid-October.

**Step 4:** Nominations will be announced no later than December 31, 2015.

### **United States Service Academies**

There are five Service Academies; Air Force (USAFA), Naval (USNA), Military (USMA), Merchant Marine (USMMA), and Coast Guard (USCGA). Nominations are required for all with the exception of the United States Coast Guard Academy. Those appointments are made on the basis of an annual nationwide competition.

### **Nomination Categories**

As far as the USAFA, USNA, and USMA are concerned, there are various nomination authorities, with each eligible young person being able to apply to both United States Senators from the applicant's state, his or her United States Representative, and the Vice President (if very highly qualified). The other nomination categories are military-affiliated. With respect to the Congressional category, each Representative and each Senator is allowed to have at each of those academies at any one time five persons charged to his or her quota.

### **Nomination Procedure**

There are three methods of nominating and I use the **competitive method**. For each vacancy, ten nominations may be made on a strictly competitive basis. The competitive method provides that the nominees compete amongst themselves for final appointment. **Final appointments are determined by admission authorities**. They take into consideration a nominee's academic record, extracurricular and athletic activities, physical aptitude, ACT and/or SAT scores, leadership ability and medical qualifications. Such facets of an applicant's record are also considered during the nomination selection process. No person will be offered admission if he or she does not meet the physical standards of the Academy unless awarded a medical waiver. As competition for a nomination and appointment is very keen, it is wise for all interested persons to apply through all sources for which they are eligible and for all Academies in which they have a real interest. An individual may be nominated by more than one nominating authority and/or to more than one Academy. With regard to the U.S. Merchant Marine Academy, the locality boundary for nomination by a Representative is the State in which the District lies rather than just the District itself. Each Representative and each Senator may nominate ten candidates per vacancy each year to compete for admission.

### **For more information about each of the United States Service Academies, please visit the official websites listed below:**

United States Air Force Academy - <http://academyadmissions.com/>  
United States Military Academy - <http://admissions.usma.edu/>  
United States Naval Academy - <http://www.usna.edu/Admissions/>  
United States Merchant Marine Academy - <http://www.usmma.edu/admissions/>  
United States Coast Guard- <http://www.uscga.edu/opportunity/>

### **Links for Parents:**

United States Military Academy - <http://www.usma.edu/parents/SitePages/Home.aspx>  
United States Naval Academy - <https://www.usna.com/sslpage.aspx?pid=286>  
United States Air Force Academy - <http://www.usafa.af.mil/information/parents/>  
United States Merchant Marine Academy - <http://www.usmma.edu/about/parents>

## **Instructions for 5th Congressional Service Academy Applicants**

In order to be considered for a nomination, you must submit the following:

1. Completed application form. Please type or print neatly. **Please include a recent photograph.**

**Please do not submit an additional resume. If you need more space – please use the extra copy of “Page Three” (Academic and Extracurricular Qualifications and Activities) provided.**

2. A maximum 600-word essay (one page please) explaining your reasons for seeking a nomination to an academy.

3. **Only (3)** three letters of recommendation and one should be from your principal or counselor; the others can come from a teacher, employer, minister or someone who knows you well.

**It is important** that those who are writing your letters of recommendation also complete the evaluation form (included in your packet) and submit that along with their letter. If they do not want to give their letter directly to you: They can scan and email to:

[Elizabeth.Tapia@mail.house.gov](mailto:Elizabeth.Tapia@mail.house.gov).

4. Official high school and/or current higher education transcript. **Your GPA and/or class rank must be included** either on your transcript OR on your application.

5. Official copy of your ACT or SAT report, **if it is not included** on your transcript. (SAT code # 5048 - ACT code # 7304)

**DO NOT** put your application in a binder or special folder for presentation purposes. Simply place a binder clip, staple or paper clip on the upper left corner.

Only candidates who are qualified academically and who have submitted all application materials will be interviewed.

**The deadline to submit your completed application is September 4, 2015**

**If you need to update your standardized testing scores after the deadline date – you may email them to Elizabeth.Tapia@mail.house.gov**

The purpose of the nomination procedure is to present the academies with a group of qualified candidates from every area of the country. My nomination functions as a recommendation to the academies and my responsibility is to nominate the best-qualified young people in the 5th Congressional District of Colorado. Top applicants will be asked to attend an interview in mid-October or early November. You will be notified of the exact date and time **via email** – so please be sure your email address is **CLEARLY** typed or printed on your application.

**You may mail your completed application to:**

**Congressman Doug Lamborn**

**Attn: Elizabeth Tapia**

**1125 Kelly Johnson Blvd., Suite 330**

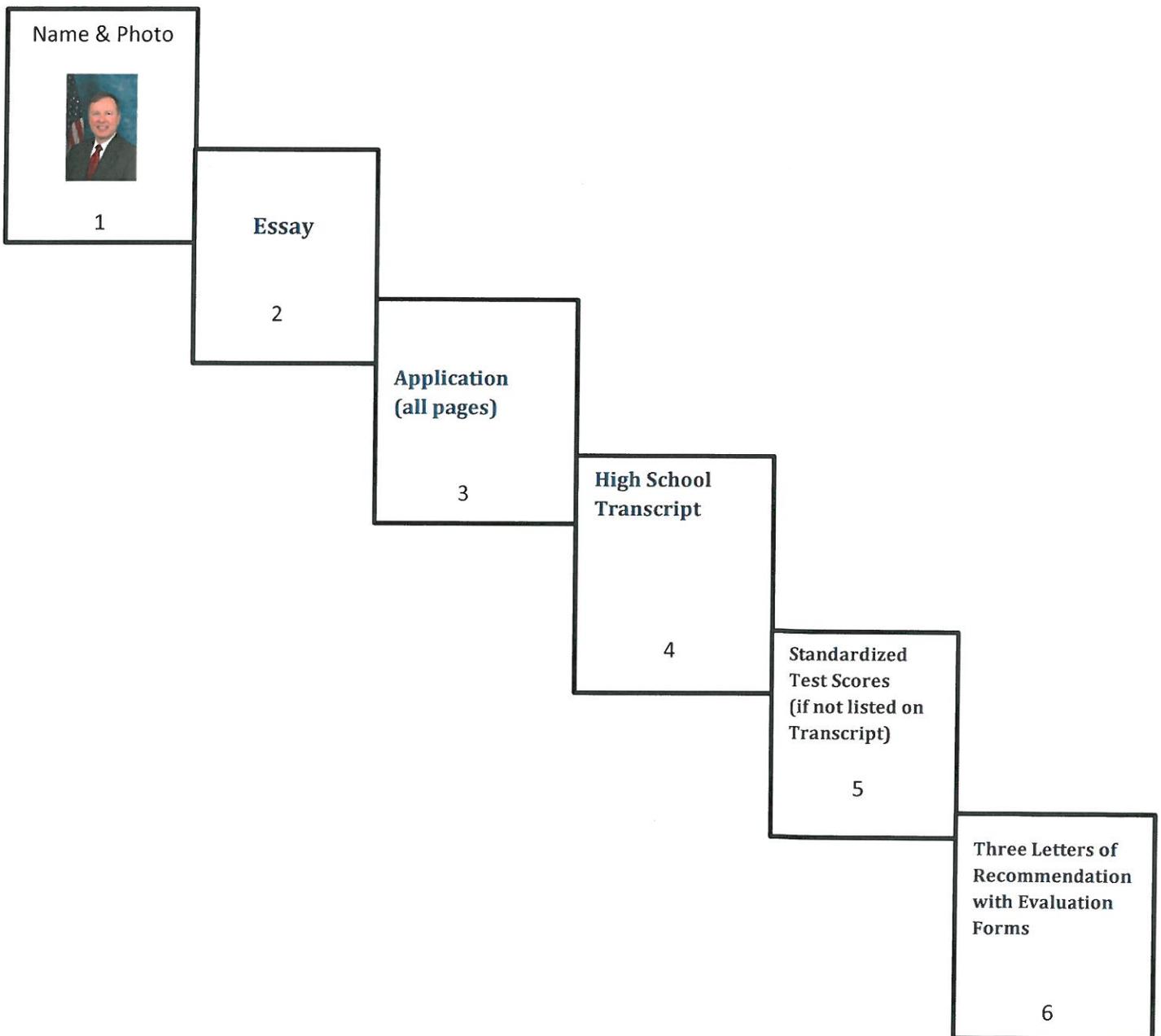
**Colorado Springs, CO 80920** Contact: Elizabeth Tapia / Phone: (719) 355-7565

Fax: (719) 520-0840 E-mail: [Elizabeth.tapia@mail.house.gov](mailto:Elizabeth.tapia@mail.house.gov)

## This is what your completed application should look like

### Application Page Order

- Cover page (Full Name & Photo)
- Essay
- Application
- Transcript
- Standardized test scores (if not listed on transcripts)
- 3 Letters of recommendation with form placed before the letter
- Clip together on the upper left corner. Do not place in a presentation folder or binder.
- Do not submit an additional resume.





Applicant Name: \_\_\_\_\_

**Congressman Doug Lamborn - U. S. SERVICE ACADEMY NOMINATION APPLICATION FORM**

Please indicate which Service Academy(s) you are actively seeking to attend. **IT IS VERY IMPORTANT** that you list your preference for each academy (1st being first choice and 4<sup>th</sup> being last choice). However, PLEASE do not choose an academy unless you have begun or "intend to complete" the pre-candidate process.

*(This will allow us to nominate you to your second or third choice if you are not nominated to your first choice)*

Air Force \_\_\_\_\_ Military (West Point) \_\_\_\_\_ Naval (Annapolis) \_\_\_\_\_ Merchant Marine \_\_\_\_\_

Have you been contacted directly by an academy?  Yes  No

If, yes, which academy and by whom and why?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**What other offices are you currently seeking a nomination through?**

*(It is in your best interest to request a nomination through all sources available to you)*

\_\_\_ None \_\_\_ Senator Cory Gardner \_\_\_ Senator Michael Bennet \_\_\_ President \_\_\_ Vice President

Have you previously received a nomination from any of the above sources or the Congressman  Yes  No

If yes, when did you apply? \_\_\_\_\_ What were the results? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Is either parent a graduate from one of the Service Academies?  Yes  No

If yes, which academy: \_\_\_\_\_

Is, or was, either parent a career military officer?  Yes  No

If yes, what branch of the service and what rank? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

High School attended: \_\_\_\_\_ Year of Graduation: \_\_\_\_\_

GPA: \_\_\_\_\_ CLASS RANK: \_\_\_\_\_

STANDARDIZED TEST SCORES: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

High School Guidance Counselor: \_\_\_\_\_ Phone Number: ( ) \_\_\_\_\_

Email address: \_\_\_\_\_

Have you attended any educational institution beyond high school?  Yes  No

If yes, where? \_\_\_\_\_

What courses taken? \_\_\_\_\_

# Academic and Extracurricular Activities Page

## SCHOOL ACTIVITIES

### Academic Distinction:

H. S. Honor Roll	9 10 11 12
National Honor Society	9 10 11 12
Office held: _____	
AP or Honors Classes	9 10 11 12
Academic awards or honors:	
<u>Academic Letters</u>	9 10 11 12
_____	9 10 11 12
_____	9 10 11 12
_____	9 10 11 12
_____	9 10 11 12
_____	9 10 11 12

### Student Government Participation:

Student Council	9 10 11 12
Office held: _____	
Class President	9 10 11 12
Class Officer	9 10 11 12
Office held: _____	

Awards or honors:	
_____	9 10 11 12
_____	9 10 11 12
_____	9 10 11 12

### Member of Clubs or School Organizations:

JROTC	9 10 11 12
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Highest Level of Leadership held: _____	
Awards or honors:	
_____	
_____	

Choir	9 10 11 12
Special Choir	9 10 11 12
Band	9 10 11 12
Special Band	9 10 11 12
Drama	9 10 11 12
Speech and Debate	9 10 11 12
Speech & Debate Team	9 10 11 12
Match Wits Team	9 10 11 12
Peer Tutoring	9 10 11 12
Peer Counseling	9 10 11 12

School Clubs	
(like French Club or Key Club)	
_____	9 10 11 12

Office held: _____	
_____	9 10 11 12

Office held: _____	
_____	9 10 11 12

Office held: _____	
_____	9 10 11 12

Office held: _____	
_____	9 10 11 12

Office held: _____	
_____	9 10 11 12

Office held: _____	
_____	9 10 11 12

## SCHOOL ACTIVITIES Cont.

### Other Awards, Honors or Volunteering @ school:

_____	9 10 11 12
_____	9 10 11 12
_____	9 10 11 12
_____	9 10 11 12
_____	9 10 11 12

### Athletics- Varsity Level only (no Freshman or Jr. Varsity):

Sport	Captain	Year Involved	
_____	<input type="checkbox"/>		9 10 11 12
_____	<input type="checkbox"/>		9 10 11 12
_____	<input type="checkbox"/>		9 10 11 12
_____	<input type="checkbox"/>		9 10 11 12

### Awards and/or Honors:

### Non- School Activities and Achievements:

#### Faith Based Activities: (ie. youth group, VBS, choir & mission trip)

_____	9 10 11 12
_____	9 10 11 12
_____	9 10 11 12
_____	9 10 11 12
_____	9 10 11 12

#### Service Clubs / Community Originations:

(i.e. Scouts / 4H Club / Civil Air Patrol)

_____	9 10 11 12
_____	9 10 11 12
_____	9 10 11 12
_____	9 10 11 12
_____	9 10 11 12

#### Non-Profit Organizations & Volunteer Work:

(i.e. hospital / soup kitchen / care and share)

_____	9 10 11 12
_____	9 10 11 12
_____	9 10 11 12
_____	9 10 11 12
_____	9 10 11 12

### Outside ACTIVITIES and Achievements:

_____	
_____	
_____	
_____	

### Awards and/or Honors:

_____	
_____	
_____	

### Non-SCHOOL SPORTING ACTIVITIES

Sport			
_____	<input type="checkbox"/>		9 10 11 12
_____	<input type="checkbox"/>		9 10 11 12

**Activities (Continued)**

**Applicant Name:** \_\_\_\_\_

Other Awards and/or Honors:

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Faith Based Activities:

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Service Clubs (4H, Civil Air Patrol, etc.)

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Awards and/or  
Honors

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Volunteer Work (Hospitals, soup kitchens, etc.)

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Non-Profit Organizations:

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Applicant Name: \_\_\_\_\_

**WORK EXPERIENCES**

If you are employed or have been employed during school or beyond, who is your employer?:

\_\_\_\_\_  
\_\_\_\_\_

What is your current position: \_\_\_\_\_

How many hours per week do you work: After school: \_\_\_\_\_ In the summer: \_\_\_\_\_

Any other comments you might have about your work experience while in high school.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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Please provide the names and addresses of the three individuals who will be providing your letters of recommendation. **(One must be from your principal or counselor.)** If you are homeschooled please contact our office.

1. Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

1. Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

2. Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

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I have read the information sheet explaining the nominating procedure and I am familiar with Congressman Lamborn's requirements as explained therein. I am aware that if I have not submitted all of the necessary documentation to Congressman Lamborn's Colorado Springs District Office by September 4, 2015 that I may not be given final consideration for a nomination.

I certify that the 5th Congressional District is my legal domicile. I also certify that I have read, understand and meet all of the Service Academy Requirements and that I am eligible for nomination to a United States Service Academy.

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_

Return this application to:

Congressman Doug Lamborn  
Attn: Elizabeth Tapia  
1125 Kelly Johnson Blvd., Suite 330  
Colorado Springs, CO 80920

Main Line: (719) 520-0055  
Phone - (719) 355-7565  
Fax - (719) 520-0840  
e-mail address: [elizabeth.tapia@mail.house.gov](mailto:elizabeth.tapia@mail.house.gov)





